



LCDB STEERING GROUP MEETING AGENDA

ATTENDEES	MSI - Viv Smith (Chair), Sarah McDermott MfE – Len Brown, Karl Majorhazi MAF – Craig Trotter NZ Geospatial Office (NZGO) – Mike Judd Regional Council Rep – Rob Phillips DOC – Allan Ross Landcare Research - David Pairman, James Shepherd, Peter Newsome
WHEN	Tuesday 1st May 2:00-4:30pm
WHERE	MSI, Level 3, 33 Bowen Street, Wellington
APPOLOGIES	

AGENDA

- 1. Apologies**
- 2. Minutes of previous meeting and matters arising**
 - Review of action items from February meeting
- 3. Mapping status: Peter**
- 4. Feedback from Technical Advisory Group meeting: David**
- 5. Planning for LCDB-3 release: David**
- 6. Accuracy assessment: James**
- 7. Research Programme: James**
- 8. Other business**
 - Next meeting

Action points from February meeting

Action: Craig to clarify who will sign off on ETS access and seek that approval.

Action: Len provide MAF with letter stating LCDB is a direct future contributor to national inventory.

Action: Craig liaise with David on appropriate format for ETS data and its inclusion in the checking process.

Action: Len liaise with David re CEEFs meeting – next on 24th.

Action: David to check with Jeremy Cuff re presentations to Land Monitoring Group

Action: Kevin to see if Graeme or another LINZ representative would be appropriate for technical advisory group.

Action: David put 1990 LCDB concept to Stakeholder/Technical Group once formed (carried over).

Action: David get out email to collaborators with summary of where regions are, try and engender more competition, mention CEEF's presentation. Run past Rob before sending.

Action: Len to give Auckland council a hurry-up.

Action: Rob liaises with David on about meetings of Land manager's forum, Land monitoring group and the Biodiversity forum.

Action: David to amend Steering Group TOR and re-circulate.

Action: David to amend Technical Advisory Group TOR and re-circulate.

Action: David put an agenda item on the first TAG meeting, asking if they want to suggest any substantive modifications to their TOR.

Action: David - Ask TAG if value doing LCDB at other scales (more generalised spatially/thematically) – likely expensive and probably outside scope of current contract.

Action: All send David availability for meeting.

Action: Rob and Kevin to get names for TAG back to David